

# RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT

### **PALM BEACH COUNTY**

REGULAR BOARD MEETING MARCH 19, 2025 1:30 p.m.

> Special District Services, Inc. The Oaks Center 2501A Burns Road Palm Beach Gardens, FL 33410

www.renaissancecommonscdd.org

561.630.4922 Telephone 877.SDS.4922 Toll Free 561.630.4923 Facsimile

#### AGENDA RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT

Compson & Associates 1075 Broken Sound Parkway NW, Suite 103 Boca Raton, FL 33487 **REGULAR BOARD MEETING** March 19, 2025 1:30 p.m.

А.	Call to Order
B.	Proof of PublicationPage 1
C.	Establish Quorum
D.	Consider Board Vacancies and Appointments
E.	Administer Oath of Office & Review Board Member Responsibilities
F.	Election of Officers
G.	Additions or Deletions to Agenda
H.	Comments from the Public for Items Not on the Agenda
I.	Approval of Minutes
	1. October 16, 2024 Regular Board Meeting MinutesPage 2
J.	Old Business
	1. Update on Investment of Operating Reserve Funds
K.	New Business
	1. Consider Resolution No. 2025-01 – Adopting a Fiscal Year 2025/2026 Proposed BudgetPage 5
	2. Consider Resolution No. 2025-02 – Registered Agent ChangePage 12
	3. Discussion Regarding HOA Repairs and Additions Request
L.	Administrative Matters
M.	Board Members Comments

N. Adjourn

## LOCALIQ

The Gainesville Sun | The Ledger Daily Commercial | Ocala StarBanner News Chief | Herald-Tribune News Herald | The Palm Beach Post Northwest Florida Daily News

#### AFFIDAVIT OF PUBLICATION

RenaissanceCommons Cdd Renaissance Commons Cdd 2501 BURNS RD STE A

PALM BEACH GARDENS FL 334105207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the Palm Beach Post, published in Palm Beach County, Florida; that the attached copy of advertisement, being a Govt Public Notices, was published on the publicly accessible website of Palm Beach County, Florida, or in a newspaper by print in the issues of, on:

#### 11/11/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who

is personally known to me, on 11/11/2024

Legal Clerk

Notary, State of WI, County of Brown

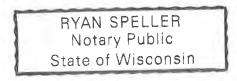
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RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT REVISED FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Pagaissance Commons Compunity the Board of Supervisors of the Renaissance Commons Community Development District will hold Regular Meetings at 1:30 p.m. in Suite 103 at 1075 NW Broken Sound Parkway, Boca Raton, Florida 33487, on the following dates: November 20, 2024 January 15, 2025 March 19, 2025 March 19, 2025 September 17, 2025 The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the the Board. Meetings are open to the Public and will be conducted in accordance with the provisions of Florida law. Copies of Agendas for any of the meetings may be Florida law. Copies of Agendas for any of the meetings may be obtained from the District's website or by contacting the District's website or by contacting the District Manager at (541) 630-4922 and/or toil-free at 1-877-737-4922 prior to the date of the porticular meeting. From time to time one or more Supervisors may participate by tele-phone; therefore a speaker tele-phone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record. record. If any person decides to appeal any decision made with respect to any matter considered at these meet-ings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the perceedings is made at record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accom-modations or an interpreter to any person requiring special account madations or an interpreter to participate at any of these meetings should contact the District Manager at (s61) 630-4922 and/or toll free 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting. Meetings may be cancelled from time to time without advertised notice.

RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT www.renaissancecommonscdd.org

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Page 1 of 1

#### RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT REGULAR BOARD MEETING OCTOBER 16, 2024

#### A. CALL TO ORDER

District Manager Michael McElligott called the October 16, 2024, Regular Board Meeting of the Renaissance Commons Community Development District to order at 1:34 p.m. in the Conference Room of Compson & Associates, 36 SE Third Street, Boca Raton, Florida 33432.

#### **B. PROOF OF PUBLICATION**

Mr. McElligott presented proof of publication that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on September 30, 2024, as legally required.

#### C. ESTABLISH A QUORUM

Mr. McElligott determined that the attendance of Chair Robert D'Angelo, and Supervisors Joseph Sweeney, Olivia Thayer, and Shana Horvath constituted a quorum, and it was in order to proceed with the meeting.

Also present were District Managers Michael McElligott of Special District Services, Inc., and District Counsel Scott Cochran from Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

#### D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions.

#### E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

#### F. APPROVAL OF MINUTES 1. May 15, 2024, Public Hearing & Regular Board Meeting

Mr. McElligott presented the minutes of the May 15, 2024, Public Hearing & Regular Board Meeting. Without comment, Mr. Sweeney **moved** approval, seconded by Mr. D'Angelo, approving the minutes of the May 15, 2024, Public Hearing & Regular Board Meeting, as presented. Upon being put to a vote, the **motion** carried **4 to 0**.

#### G. OLD BUSINESS

There was no Old Business.

#### H. NEW BUSINESS

# 1. Consider Resolution No. 2024-04 – Adopting a Fiscal Year 2023/2024 Amended Budget

Resolution No. 2024-04 was presented, entitled:

#### **RESOLUTION NO. 2024-04**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2023/2024 BUDGET ("AMENDED BUDGET"), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Mr. McElligott reviewed the Amended Budget with the Board members. After a brief discussion, a **motion** was made by Mrs. Horvath, seconded by Mr. D'Angelo, and **passed** unanimously to adopt Resolution No. 2024-04, as presented.

#### 2. Consider Resolution No. 2024-05 – Adopting Goals and Objectives

Mr. McElligott presented Resolution No. 2024-05, entitled:

#### **RESOLUTION NO. 2024-05**

#### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SERVABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Mr. McElligott and Mr. Cochran explained that due to a new statutory requirement, the Board needs to adopt Goals & Objectives that they will post to their website and then next year they will revisit and evaluate how they did against those Goals & Objectives. Mr. McElligott presented the exhibit to the resolution which lists out proposed Goal & Objectives, and how the Board will measure them next year.

After a brief discussion among the Board, there was a **motion** by Mr. Sweeney, seconded by Mr. D'Angelo, to approve resolution No. 2024-05 – Adopting Goals & Objectives as presented. The **motion** carried **4-0**.

#### 3. Memo 2023 Legislative Update

Mr. Cochran pointed the Board to the memo in the meeting materials. He went over any items that might affect districts like this CDD. There was a brief discussion, but there was no action required.

#### J. ADMINISTRATIVE MATTERS

There was discussion regarding moving the meeting to the new location at 1075 New Broken Sound Parkway, which is now ready. There was Board consensus to have staff update the previously approved annual meeting schedule advertisement and readvertise.

Also, Mr. McElligott explained that he had been contacted by the HOA about doing some sidewalk, curb, or roadway repairs on both HOA and CDD property, which the CDD may need to pay for its share of. Mr. Cochran stated that any repairs on CDD property should be reviewed by the district engineer. There was a **motion** by Mr. Sweeney, with a second by Mr. D'Angelo to allow staff to work with the HOA on sidewalk, curb, and roadway repairs and for the District to pay for its share, subject to any necessary reviews by the District Engineer or District Attorney. The **motion** passed **4-0**.

#### K. BOARD MEMBER COMMENTS

Mr. D'Angelo asked about the possibility of moving the operating reserve funds into Treasury notes, or something else to make more interest. There was a **motion** by Mr. Sweeney, with as second by Mr. D'Angelo, to authorize staff to move the operating reserve funds into Treasury notes, if possible. The **motion** passed **4-0**.

#### L. ADJOURNMENT

There being no further business to come before the Board, Mr. D'Angelo **moved** for adjournment at 1:56 p.m., Mrs. Horvath seconded, and the **motion** carried **4 to 0**.

Secretary

Chairperson

#### **RESOLUTION NO. 2025-01**

#### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE **RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT** APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2025/2026; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors ("Board") of the Renaissance Commons Community Development District ("District") is required by Chapter 190.008, Florida Statutes, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2025/2026 has been prepared and considered by the Board.

#### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2025/2026 attached hereto as Exhibit "A" is approved and adopted.

A Public Hearing is hereby scheduled for May 21, 2025 at 1:30 p.m. in the Section 2. Compson & Associates, 1075 Broken Sound Parkway NW, Suite 103, Boca Raton, FL 33487, for the purpose of receiving public comments on the Proposed Fiscal Year 2025/2026 Budget.

PASSED, ADOPTED and EFFECTIVE this 19th day of March, 2025.

Secretary/Assistant Secretary

**ATTEST:** 

#### **RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT**

By:\_\_\_

By:\_\_\_\_\_ Chairman/Vice Chairman

# Renaissance Commons Community Development District

# Proposed Budget For Fiscal Year 2025/2026 October 1, 2025 - September 30, 2026

## CONTENTS

- I PROPOSED BUDGET
- II DETAILED PROPOSED BUDGET
- III DETAILED PROPOSED DEBT SERVICE FUND BUDGET
- IV ASSESSMENT COMPARISON

#### PROPOSED BUDGET RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2025/2026 OCTOBER 1, 2025 - SEPTEMBER 30, 2026

REVENUES	2	CAL YEAR 2025/2026 BUDGET
O&M Assessments		197,462
Debt Assessments		562,368
Other Revenues		0
Interest Income		1,200
TOTAL REVENUES	\$	761,030
EXPENDITURES		
Supervisor Fees		3,000
Payroll Taxes - Employer		240
Engineering/Inspections		7,000
Management		35,424
Secretarial		4,200
Legal		9,500
Assessment Roll		5,500
Audit Fees		3,600
Arbitrage Rebate Fee		650
Insurance		7,300
Legal Advertisements Miscellaneous		<u> </u>
Postage		725
Office Supplies		400
Dues & Subscriptions		175
Trustee Fee		5,100
Website Management		2,000
Maintenance Reserve		100,000
TOTAL EXPENDITURES	\$	186,814
REVENUES LESS EXPENDITURES	\$	574,216
Bond Payments		(528,626)
BALANCE	\$	45,590
County Appraiser & Tax Collector Fee		(15,197)
Discounts For Early Payments		(30,393)
EXCESS/ (SHORTFALL)	\$	-
Carryover From Prior Year		0
NET EXCESS/ (SHORTFALL)	\$	-

#### DETAILED PROPOSED BUDGET RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2025/2026 OCTOBER 1, 2025 - SEPTEMBER 30, 2026

REVENUES	FISCAL YEAR 2023/2024 ACTUAL	FISCAL YEAR 2024/2025 BUDGET	FISCAL YEAR 2025/2026 BUDGET	COMMENTS
O&M Assessments	131,602	197,487	197,462	Expenditures Less Interest & Carryover Balance/.94
Debt Assessments	568,364	562,368	562,368	Bond Payment/.94
Other Revenues	0	0	0	
Interest Income	9,616	6 480	1,200	Projected At \$100 Per Month
TOTAL REVENUES	\$ 709,582	\$ 760,335	\$ 761,030	
EXPENDITURES				
Supervisor Fees	1,800	3,000	3,000	No Change From 2024/2025 Budget
Payroll Taxes - Employer	138	3 240	240	Projected At 8% Of Supervisor Fees
Engineering/Inspections	1,320	7,500	7,000	\$500 Decrease From 2024/2025 Budget
Management	33,432	34,428	35,424	CPI Adjustment
Secretarial	4,200	4,200	4,200	No Change From 2024/2025 Budget
Legal	7,497	9,500	9,500	No Change From 2024/2025 Budget
Assessment Roll	5,500	5,500	5,500	No Change From 2024/2025 Budget
Audit Fees	3,400	3,500	3,600	Accepted Amount For 2024/2025 Audit
Arbitrage Rebate Fee	650	650	650	No Change From 2024/2025 Budget
nsurance	6,594	7,200	7,300	Fiscal Year 2024/2025 Expenditure Was \$6,858
Legal Advertisements	837	1,200	1,200	No Change From 2024/2025 Budget
Miscellaneous	852	800		No Change From 2024/2025 Budget
Postage	705	5 725		No Change From 2024/2025 Budget
Office Supplies	518	400	400	No Change From 2024/2025 Budget
Dues & Subscriptions	175	5 175	175	No Change From 2024/2025 Budget
Trustee Fee	4,784	5,100	5,100	No Change From 2024/2025 Budget
Website Management	2,000	2,000	2,000	No Change From 2024/2025 Budget
Maintenance Reserve	(			Maintenance Reserve
TOTAL EXPENDITURES	\$ 74,402	\$ 186,118	\$ 186,814	
REVENUES LESS EXPENDITURES	\$ 635,180	\$ 574,217	\$ 574,216	
Bond Payments	(542,739)	) (528,626)	(528,626)	2025 Principal & Interest Payments
BALANCE	\$ 92,441	\$ 45,591	\$ 45,590	
County Appraiser & Tax Collector Fee	(3,779)	) (15,197)	(15,197)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(25,173)	) (30,394)	(30,393)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ 63,489	\$-	\$ -	
Carryover From Prior Year	0	0	0	Carryover From Prior Year
NET EXCESS/ (SHORTFALL)	\$ 63,489	\$-	\$-	

#### DETAILED PROPOSED DEBT SERVICE BUDGET RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2025/2026 OCTOBER 1, 2025 - SEPTEMBER 30, 2026

	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	
	2023/2024	2024/2025	2025/2026	
REVENUES	ANNUAL	BUDGET	BUDGET	COMMENTS
Interest Income	89,544	500	1,500	Projected Interest For 2025/2026
NAV Tax Collection	542,739	528,626	528,626	Yearly Maximum Debt Assessment
Prepaid Bond Collection	0	0	0	
Total Revenues	\$ 632,283	\$ 529,126	\$ 530,126	
EXPENDITURES				
Principal Payments - A-1	347,000	354,000	372,000	Principal Payment Due In 2025
Interest Payments - A-1	180,765	162,110	150,313	Interest Payments Due In 2025
Bond Redemption	100,000	13,016	7,813	Estimated Excess Debt Collections
Total Expenditures	\$ 627,765	\$ 529,126	\$ 530,126	
Excess/ (Shortfall)	\$ 4,518	\$-	\$-	

	Series 2017A-1 Bo	ond Refunding Information	
Original Par Amount =	\$12,499,000	Annual Principal Payments Due =	May 1st
Interest Rate =	3.25%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	March 2017		
Maturity Date =	May 2036		
Par Amount As Of 1/1/25 =	\$5,165,000		
	Series 2017A-2 B	ond Refunding Information	
Original Par Amount =	\$2,978,000	Annual Principal Payments Due =	May 1st
Interest Rate =	5.25%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	March 2017		
Maturity Date =	May 2036		
Par Amount As Of 1/1/25 =	\$0	Series 2017A-2 Bond Paid Off In November 2018	

#### Renaissance Commons Community Development District Assessment Comparison

Lot Type		2 As	iscal Year 021/2022 ssessment re Discount*	<u>B</u>	Fiscal Year 2022/2023 Assessment Before Discount*		Fiscal Year 2023/2024 Assessment Before Discount*		Fiscal Year 2024/2025 Assessment Before Discount <u>*</u>		Fiscal Year 2025/2026 Projected Assessment <u>Before Discount*</u>
Townhome	O & M <u>Debt</u>	\$ \$	88.30 793.82	\$ \$	88.86 791.77	\$ \$	88.85 791.77	\$ \$	134.06 783.84	\$ \$	134.04 783.84
	Sub-Total For Townhomes	\$	882.12	\$	880.63	\$	880.62	\$	917.90	\$	917.88
3 Bedroom Condo	O & M <u>Debt</u>	\$ \$	78.23 703.42	\$ \$	78.73 701.60	\$ \$	78.72 701.60	\$ \$	118.78 694.58	\$ \$	118.76 694.58
	Sub-Total For 3 Bedroom Condos	\$	781.65	\$	780.33	\$	780.32	\$	813.36	\$	813.34
2 Bedroom Condo	O & M <u>Debt</u>	\$ \$	67.02 602.50	\$ \$	67.45 600.94	\$ \$	67.44 600.94	\$ \$	101.75 594.93	\$ \$	101.73 594.93
	Sub-Total For 2 Bedroom Condos	\$	669.52	\$	668.39	\$	668.38	\$	696.68	\$	696.66
1 Bedroom Condo	O & M <u>Debt</u>	\$ \$	61.45 552.50	\$ \$	61.85 551.07	\$ \$	61.84 551.07	\$ \$	93.31 545.56	\$ \$	93.29 545.56
	Sub-Total For 1 Bedroom Condos	\$	613.95	\$	612.92	\$	612.91	\$	638.87	\$	638.85
Commercial	O & M <u>Debt</u>	\$ \$	5,388.72 48,445.18	\$ \$	5,423.37 48,319.58	\$ \$	5,423.37 48,319.58	\$ \$	8,181.89 47,836.38	\$ \$	8,180.84 47,836.38
	Sub-Total For Commercial	\$	53,833.90	\$	53,742.95	\$	53,742.95	\$	56,018.27	\$	56,017.22
Retail	O & M <u>Debt</u>	\$ <b>\$</b>	5,546.71 -	\$ <b>\$</b>	5,582.37 -	\$ \$	5,581.55 -	\$ \$	8,421.77	\$ \$	8,420.69
	Sub-Total For Retail	\$	5,546.71	\$	5,582.37	\$	5,581.55	\$	8,421.77	\$	8,420.69

\* Assessments Include the Following :

4% Discount for Early Payments

1% County Tax Collector Fee

1% County Property Appraiser Fee

#### Community Information:

Note: 908 Bond Prepayments As Of March 2024: 1 Bedroom Condos (233), 2 Bedroom Condos (530), 3 Bedroom Condos (145)

Residential Units		Assessed For Debt
Townhomes	310	310
3 Bedroom Condos	203	58
2 Bedroom Condos 1 Bedroom Condos	805 357	275 124
Total Residential Units	1,675	767
Commercial/Retail Square Footage		
Commercial	175,385	175,385
Retail	180,527	<u>0</u>
Total Commercial/Retail Square Footage	355,912	175,385

#### **RESOLUTION 2025-02**

#### A RESOLUTION OF THE RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT DESIGNATING MICHAEL J. PAWELCZYK AS THE DISTRICT'S REGISTERED AGENT AND DESIGNATING THE OFFICE OF BILLING, COCHRAN, LYLES, MAURO & RAMSEY, P.A. AS THE REGISTERED OFFICE

**WHEREAS**, Section 189.014, Florida Statutes requires that the Renaissance Commons Community Development District (the "District") designate a registered office and a registered agent, and further authorizes the District to change its registered office and registered agent, at the discretion of the District Board of Supervisors (the "Board"); and

**WHEREAS**, the designation of both a registered office and a registered agent is for the purpose of accepting service of process, notice, or demand that is required or permitted by law to be served upon the District; and

**WHEREAS**, the Board has been informed by the office of District Counsel that there is a need to designate a new registered agent for the District; and

**WHEREAS**, the Board seeks designate Michael J. Pawelczyk as the registered agent for the District, and update the business address of the registered office of the District, as necessary.

#### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The foregoing recitals are hereby incorporated as findings of fact of the Board.

<u>Section 2</u>. Michael J. Pawelczyk is hereby designated as the registered agent for the District, thereby replacing any previously designated registered agent.

<u>Section 3</u>. The registered office of the District is hereby designated as the office at Billing, Cochran, Lyles, Mauro & Ramsey, P.A., 515 East Las Olas Boulevard, Suite 600, Fort Lauderdale, Florida 33301. The registered office is identical to the business address of the registered agent designated in Section 2 of this Resolution.

<u>Section 4</u>. Pursuant to the requirements of Section 189.014(2), Florida Statutes, the District's Secretary shall transmit copies of this Resolution to the local governing authority or authorities and to the Florida Department of Economic Opportunity.

<u>Section 5.</u> All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict.

<u>Section 6</u>. If any clause, section or other part or application of this Resolution is held by a court of competent jurisdiction to be unconstitutional, illegal or invalid, in part or as applied, it shall not affect the validity of the remaining portions or applications of this Resolution.

<u>Section 7</u>. This Resolution shall be effective immediately upon adoption.

#### PASSED AND ADOPTED THIS 19th DAY OF March, 2025.

#### **RENAISSANCE COMMONS COMMUNITY DEVELOPMENT DISTRICT**

ATTEST:

Print name: \_\_\_\_\_ Secretary/Assistant Secretary Print name: \_\_\_\_\_ Chair/Vice-Chair, Board of Supervisors